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(২)

বিগত ৮/১০ বছরে

Freehand Writing -এ

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Freehand Writing-এর

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তবে এই বইটি আপনার জন্য

১ Paragraph-এ ৪০/৪৫টি

১ Composition-এ ৪০/৪৫টি

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- 01 Gap Filling Activities With Clues
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- 02 Gap Filling Activities Without Clues
(Preposition, Article, Parts of Speech)
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- 04 Right Form of Verbs
- 05 Narrative Style (Direct to indirect and/or vice versa)
- 06 Changing Sentences
(Change of voice, Sentence patterns, Degrees)
- 07 Completing Sentences
(Using conditionals, Infinitive, Gerund, Participle)
- 08 Use of Suffix and Prefix
- 09 Tag Questions
- 10 Sentence Connectors
- 11 Punctuation

For HSC Topic

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- 02 Gap Filling Activities by Using Suitable Prepositions
- 03 Gap Filling with Clues by Using Some
Special Phrases/Words
- 04 Completing Sentences
- 05 Right Form of Verbs
- 06 Changing Sentences
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- 08 Pronoun Reference/Pronoun Agreement
- 09 Use of Modifiers
- 10 Use of Sentence Connectors
- 11 Use of Antonym or Synonym
- 12 Punctuation

৯ম ও SSC-র জন্য বোর্ড প্রশ্নের ব্যাখ্যামূলক আমাদের আরেকটি বই

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- (05) *Karim's obtained marks* in different subjects. [SSC-Dinajpur Board-2020] 609
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- (18) *Importance of learning computer*—Dialogue. [SSC-Jashore Board-2019] 674
- (19) *Importance of learning English*—Dialogue. [SSC-Rajshahi Board-2020] 675
- (20) *Importance of physical exercise*—Dialogue between you and your younger brother. [SSC 1st Paper Dhaka Board-2019/SSC-Cumilla Board-2015/Dhaka Board-2019] 675
- (21) *Importance of reading newspaper daily*—Dialogue. [SSC-Sylhet Board-2020/Chattogram Board-2019] 676
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- (23) *Load shedding*—Dialogue between you and your friend. 678
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- (31) **Suffering from fever**—Dialogue between you and the doctor 683
- (32) **Transfer certificate**—Dialogue between you and your Head teacher. 684
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- (35) **Village and city life**—Merits and demerits—Dialogue. [SSC-Rajshahi Board-2019] 685
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- (37) What you *intend* to do after the SSC exam—Dialogue 687

Chapter-13: Summary/Precis Writing

Summary Writing (01—50)

- ▶ Summary & Precis কী: 690
- ▶ **Summary/Precis লেখার যে কৌশল ১% Studentও জানে না কৌশল প্রয়োগ করো! ফুল মার্কস নিশ্চিত করো! শিরে নেও:** 690
- (01) Neil A. Armstrong commanded the Gemini-8..... [SSC-Dhaka Board-2020] 691
- (02) Subhas Chandra Bose (23 January 1897-18 August 1945) [SSC-Mymensingh Board-2020] 691
- (03) Neil Armstrong was the first man who walked..... [SSC-Rajshahi Board-2020] 692
- (04) Abul Kasem Fazlul Huq was born in..... [SSC-Dinajpur Board-2020] 693
- (05) Alessandro Volta was a famous Italian physicist.... [SSC-Jashore Board-2020] 694
- (06) Abraham Lincoln was the 16th President of [SSC-Cumilla Board-2020] 694
- (07) Humayun Ahmed was a teacher, author, dramatist, [SSC-Chattagram Board-2020] 695
- (08) Munshi Abdur Rouf was a Lance Nayek in East.... [SSC-Sylhet Board-2020] 696
- (09) Abul Fazal, educationist and writer, was..... [SSC-Barishal Board-2020] 697
- (10) On 23 June 2018, twelve Thai young footballers... [SSC-Dhaka Board-2019] 698
- (11) Altaf Mahmud was a musician, cultural activist 699

- (12) The advantages of the Internet technology [SSC-Cumilla Board-2019] 700
 [SSC-Rajshahi Board-2019]
- (13) The great men were born in different [SSC-Jashore Board-2019] 700
 [SSC-Sylhet Board-2019]
- (14) SAARC is a regional organization for mutual [SSC-Sylhet Board-2019] 701
- (15) Charles Babbage was an English Mathematician... [SSC-Barishal Board-2019] 702
- (16) Milton was a great poet after Shakespeare..... [SSC-Chattagram Board-2019] 703
- (17) Rabindranath Tagore was one of the most leading... [SSC-Dinajpur Board-2019] 704
- (18) The Eiffel Tower was named after Gustave Eiffel, [SSC-All Board-2018] 705
- (19) The term 'diaspora' is used to refer to people... [HSC-Dhaka Board-2019] 706
- (20) Universities should never be made into..... [HSC-Dinajpur Board-2017/Dhaka/Dinajpur/Jashore/Sylhet Board-2018/Cumilla/Jashore Board-2019] 706
- (21) Accessibility to higher education implies [HSC-Barishal Board-2017/Sylhet Board-2019] 707
- (22) As a child you must have been told to greet... [HSC-Barishal Board-2019] 708
- (23) In Bangladesh folk music has great variety,... [HSC-Chattogram Board-2019] 709
- (24) According to some myths and legends, Gazi ... [HSC-Rajshahi Board-2019] 709
- (25) Conflict can be defined in many ways but one... [HSC-Dinajpur Board-2019] 710
- (26) Bangladesh is blessed with huge inland open .. [HSC-Rajshahi/Cumilla/Chattogram/Barishal Board-2018] 711
- (27) Anne Frank is perhaps the most well-known.. [HSC-Dhaka Board-2017] 712
- (28) "I'm not in the least hungry" my guest sighed,.. [HSC-Jashore Board-2017] 712
- (29) Beauty is easy to appreciate but difficult to... [HSC-Cumilla Board-2017] 713
- (30) Because I have seen Bengal's face I will..... [HSC-Chattogram Board-2017] 714
- (31) Kuakata, locally known as Sagar Kamya [HSC-Sylhet Board-2017] 714
- (32) My name is Amerigo. I am 13 years old [HSC-Rajshahi Board-2017] 715
- (33) *Chhanda Samrat Kalachand Mrityu* was born on 716

Precis Writing (34—45)

- (34) People say, 'Health is wealth' 718
- (35) Newspaper plays a vital role in modern..... 718
- (36) Money is what money does. It is the means... 719
- (37) Traffic jam is a common affair in the big 719
- (38) Man is mortal. To every man death must..... 720
- (39) Education is the process by which our 720
- (40) The best way of knowing a man is to know... 721
- (41) Everyone has heard of Solomon, the king 721
- (42) Money cannot buy happiness. Money is a..... 722
- (43) There are a good number of reasons why..... 723
- (44) Air is an important element in our environment. 723
- (45) Sports are popular form of entertainment..... 723

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- ▶ এখনই গল্প বানানো শেখো! এখনই Translate করা শেখো!
এখনই শেখো! এখনই পাও! ধাক্কের কোনো ব্যাপার নেই! সব নগদ হিসেবপত্র!

- (01) *A boy was brilliant, diligent and innovative.* [HSC-Cumilla Board-2017] 728
- (02) *A boy working in a workshop* [SSC-Jashore Board-2020] 728
- (03) *A goose that lay a golden egg every day.* [HSC-Rajshahi Board-2019] 729
- (04) *A king called Midas.* [SSC-Chattogram Board-2020] 730
- (05) *A naughty cowboy used to make fun with people crying Tiger! Tiger!*
[HSC-Chattagram Board-2017] 731
- (06) *A poor rickshaw puller found a purse of gold.*
[SSC-Cumilla Board-2020] 731
- (07) *Failure is the Pillar of Success/Robert Bruce.*
[SSC- Chattogram Board-2019/Dhaka Board-2020] 732
- (08) *Gias Uddin Azam Shah* was a great ruler of Bengal.
[SSC-Rajshahi Board-2019] 733
- (09) Grandmother was knitting a scarf under a mango tree.
[HSC-Chattagram Board-2019] 733
- (10) *Home alone/Rimi was staying home alone.* Suddenly she heard a sound.
[SSC-Cumilla Board-2019] 734
- (11) *Honesty is the Best Policy/There lived a wood cutter in a village/Once a poor woodcutter who was very honest.*
[HSC-Sylhet Board-2017] 735

- (12) It was a **bright sunny morning**. Our plan to go on a picnic. 736
[HSC-Dinajpur Board-2017]
- (13) **It was late at night**. My phone rang. [HSC-Rajshahi Board-2017] 736
- (14) Kashem is a **poor rickshaw puller** in Dhaka. 737
- (15) **Mr. Rahman** is a **retired officer**. [SSC-Dinajpur Board-2020] 738
- (16) **Once a school boy** named Ahsanullah. 739
- (17) Once there lived a **happy cobbler in a town**. [HSC-Jashore Board-2019] 739
- (18) Once upon a time, there lived an **ant** and a **dove**. 740
[HSC-Dhaka Board-2017/Dhaka/Dinajpur/Jashore/Sylhet Board-2018]
- (19) One day **a crow** became very thirsty. 741
[SSC-Barishal Board-2019/Rajshahi/Sylhet Board-2020]
- (20) **One day a crow** became very thirsty. It wanted to drink/Where There Is a Will There Is a Way/Necessity Is the Mother of Invention. [HSC-Barishal Board-2017/Dhaka Board-2019] 741
- (21) One day **a crow** stole a piece of meat. It flew away. 742
[HSC-Jashore Board-2017/Barishal Board-2019]
- (22) **One day some boys** were playing cricket in a school ground. 743
- (23) **One day two rats** stole a piece of bread. [SSC-Barishal Board-2020] 743
- (24) One day, **a boy saw a moneybag** on the road/One day **a boy of class five** was going to school. 744
[HSC-Rajshahi/Cumilla/Chattogram/Barishal Board-2018/Cumilla Board-2019]
- (25) **Parul** was a school girl whose parents were landless. 745
[HSC-Dinajpur Board-2019]
- (26) **Quarrelling brings losses/Two small boys** were quarrelling over trifling matter. [SSC-Sylhet Board-2019] 745
- (27) **Results of foolishness/Sufia** was heard, "Fire! Fire! Help! Help!" [SSC-All Board-2018] 746
- (28) **Rima** was waiting to join a 'Book Fair' but parents. [HSC-Sylhet Board-2019] 747
- (29) **Slow and Steady Wins the Race/There lived a hare and tortoise** in the same jungle. [SSC-Jashore Board-2019] 748
- (30) **The Lion** and the **Mouse**. 748
- (31) **There were two friends**. They lived in a certain village. 749
- (32) **Understanding the lessons gives better results/Liton** memorises answers from guide books. [SSC-Dinajpur Board-2019] 750
- (33) **Unity is Strength/Once there was an old farmer** in a certain village. 750
- (34) **Value of Attire/Dress Doesn't Make one Great/Sheikh Sa'adi**. [SSC-Mymensingh Board-2020] 751
- (35) **Who'll Bell the Cat/The house of a rich man** was infested with rats. [SSC-Dhaka Board-2019] 752

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- (01) *Academic certificate* lost—Advertisement in daily. [N.U.Hons. (NC)-2013] 753
- (02) *English language course* commence soon—Advertisement. 754
- (03) *English teachers* for part-time—Advertisement for seeking applications. 754
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- (04) *Graphic Designer*—Advertisement for seeking applications. 754
- (05) *Manager post* in a five star hotel—Advertisement for seeking applications. 755
- (06) *Office assistant* post in a company—Advertisement. [N.U. Degree (Pass)-2016] 755
- (07) *Private tutor* need—Advertisement. 755
- (08) *Recruitment some teachers* for different subjects—Advertisement. [N.U. Hons. (NC)-2006] 756
- (09) *Rent-A-Car*—Advertisement. 756
- (10) *Flat for Sale*—Advertisement for the newspaper. 757
[N.U. Hons. (NC)-2018/2016/N.U. Degree (Pass)-2017]
- (11) *Sales Executive* post—Advertisement for seeking applications. 757
- (12) *Sell a computer*—Advertisement. [N.U. Degree (Pass)-2009] 757
- (13) *To let a flat*—Advertisement. [N.U. Degree (Pass)-2007] 758
- (14) *To sell a land*—Advertisement. 758

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- (01) *Class attendance requirement 75%*—Notice for HSC examinees. 759
- (02) *Closure of college for summer vacation*—Notice [N.U. Hons. (NC)-2012] 760
- (03) *Closure of college* on account of Degree (Pass) Examination—Notice. 760
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- (06) *Cultural week* participation—Notice. [N.U. Hons. (NC)-2014] 762
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- (09) *Inability* of a teacher to take classes on Sunday—Notice. 763
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- (03) *Workers* need to be *regular and punctual* in office—Memo. 767
- (04) *Load-shedding* frequent in locality—Memo to PDB authority. 768
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- (01) *Arsenic Pollution*—Slogan to create awareness. [N.U. Hons. (NC)-2006] 769
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- (03) *Coronavirus (COVID-19)*—Slogan to create awareness. 770
- (04) *Corruption*—Slogan against it. [N.U. Degree (Pass)-2015] 770
- (05) *Drug addiction*—Slogan to raise awareness. 771
- (06) Importance of *tree plantation*—Slogan. 771
- (07) *Learn English*—Slogan to attract the attention of people. 771
- (08) *Save Dhaka city* from all kinds of pollution—Slogan. 772
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Chapter-01

Freehand Writing-1

Chapter Map

- ▶ **Paragraph/Composition** লেখার দুর্দান্ত **Techniques**
- ▶ *means* (বলতে বুঝায়) দিয়ে বাক্য গঠনের কৌশল
- ▶ *is called* (বলা হয়) দিয়ে বাক্য গঠনের কৌশল
- (01) *Negative* দিক সম্পর্কিত বিষয়ের *Introduction* ও *Conclusion* লিখন
- (02) *Positive* দিক সম্পর্কিত বিষয়ের *Introduction* ও *Conclusion* লিখন
- (03) জাতীয় অর্জন/বিশেষ দিন সম্পর্কিত বিষয়ের *Introduction* ও *Conclusion* লিখন
- (04) শিক্ষা প্রতিষ্ঠান সম্পর্কিত বিষয়ের *Introduction* ও *Conclusion* লিখন
- (05) বাংলাদেশ, বাংলাদেশ ভ্রমণ, বাংলাদেশের প্রাকৃতিক সৌন্দর্য, গ্রামীণ জীবন- সম্পর্কিত বিষয়ের *Introduction* ও *Conclusion* লিখন
- (06) গ্রাম্য মেলা-বাজার-উৎসব-ঐতিহ্য সম্পর্কিত বিষয়ের *Introduction* ও *Conclusion* লিখন
- (07) বিজ্ঞান, তথ্য ও যোগাযোগ প্রযুক্তি সম্পর্কিত বিষয়ের *Introduction* ও *Conclusion* লিখন
- (08) বাংলাদেশের বন্যা, ঘূর্ণিঝড়, জলোচ্ছ্বাস সম্পর্কিত বিষয়ের *Introduction* ও *Conclusion* লিখন
- (09) ভ্রমণ সম্পর্কিত বিষয়ের *Introduction* ও *Conclusion* লিখন
- ▶ **Paragraph/Composition/Letter/Application** লেখার কিছু তৈরি বাক্য

Paragraph/Composition লেখার দুর্দান্ত Techniques

**Six—Nine, SSC, HSC, Degree
(Pass/Hons.), BCS—সবার জন্য প্রযোজ্য।**

Technique #1:

নিচের Word দুটি দিয়ে Paragraph/Composition এর সংজ্ঞা লিখ:

<i>means</i>	— বলতে বুঝায়
<i>is called</i>	— বলা হয়

***means* (বলতে বুঝায়) দিয়ে বাক্য গঠন:**

- | | | |
|---|-----------------------------|--|
| (1) শারীরিক ব্যায়াম
Physical exercise | বলতে বুঝায়
<i>means</i> | অঙ্গপ্রত্যঙ্গের সঞ্চালন।
movement of limbs. |
| (2) বিদ্যুৎ বিস্রাট
Load shedding | বলতে বুঝায়
<i>means</i> | বিদ্যুৎ সরবরাহের বিঘ্নতা।
disruption of power supply. |

(3) বৃক্ষ রোপণ Tree plantation	বলতে বুঝায় <i>means</i>	পরিকল্পিত অধিক বনায়ন। planned more afforestation.
(4) বন উজাড়করণ Deforestation	বলতে বুঝায় <i>means</i>	বৃক্ষের অপসারণ। removal of forest.
(5) প্রত্যুষ জাগরণ Early rising	বলতে বুঝায় <i>means</i>	খুব ভোরে জাগ্রত হওয়া। waking up very early.

is called (বলা হয়) দিয়ে বাক্য গঠন:

(6) অঙ্গপ্রত্যঙ্গের সঞ্চালনকে Movement of limbs	বলা হয় <i>is called</i>	শারীরিক ব্যায়াম। physical exercise
(7) বিদ্যুৎ সরবরাহের বিঘ্নতাকে Disruption of power supply	বলা হয় <i>is called</i>	বিদ্যুৎ বিজ্ঞাট। load shedding.
(8) পরিকল্পিত অধিক বনায়নকে Planned more afforestation	বলা হয় <i>is called</i>	বৃক্ষ রোপণ। tree plantation
(9) বৃক্ষের অপসারণকে Removal of forest	বলা হয় <i>is called</i>	বন উজাড়করণ। deforestation.
(10) খুব ভোরে জাগ্রত হওয়াকে Waking up very early	বলা হয় <i>is called</i>	প্রত্যুষ জাগরণ। early rising.

Note: Subjectটি Singular না হয়ে Plural হলে *means* এর পরিবর্তে *mean* এবং *is called* এর পরিবর্তে *are called* হবে।

Technique #2:

মনীষীদের উক্তিসহ **Introduction** এবং **Conclusion** লেখার নিচের **Sentence**গুলো শিখে রাখো। এসব **Topic**-এর বাইরে কোনো পরীক্ষায়ই আশাকরি প্রশ্ন হবে না। নিচের বিষয়গুলোর **Introduction** ও **Conclusion** জানা থাকলে এর সাথে **Body** বা মূল অংশে অল্প করেকটি **Sentence** নিজের থেকে লিখে খুব সহজেই কিন্তু তোমারা একটি **Paragraph/Composition** দ্বার করতে পারো/তৈরি করতে পারো। আর এভাবে তৈরি করতে পারলে তোমরা বেশ ভালো নম্বরই পাবে—ইনশাআল্লাহ!

(1) **Negative (নেতিবাচক) দিক সম্পর্কিত** (যেমন: *Load Shedding, Traffic Jam, Deforestation, Road Accident, Campus Violence, Greenhouse Effect, Environment Pollution, Corruption, Pollution, Bad Impacts of Social Media*) যেকোনো বিষয়ের—

Introduction

- is currently a highly discussed and worrying issue. It disrupts the country's economy and normal life flow in many ways. It is the biggest challenge for us right now. *Robert Kiposaki said, "Inside of*